

276-403-5354 REQUEST FOR SEALED BID

**CITY OF MARTINSVILLE
P O BOX 1112
Martinsville, Va. 24114-1112**

FAXES AND EMAILS NOT ACCEPTABLE

REPLY TO: KAREN MAYS, PURCHASING AGENT

For Inquiries only: kmays@ci.martinsville.va.us

Quote F. O. B. Martinsville, VA.

This is an inquiry not an order. Please attach this page with any submittals. The City of Martinsville reserves the right to accept or reject any and all bids, to purchase any part of the whole of items bid upon, to waive any informalities, and to award this bid as determined to be the most advantageous to the City.

If this is a sealed bid, all bids must be hand delivered to the Central Warehouse, 300 Fishel Street, Martinsville, Virginia 24112-3248 or mailed to the P. O. Box 1112 address listed.

Bids are subject to the City's Purchasing Manual and Virginia Public Procurement Act.

Issue Date 02/22/16		Reply Not later Than: 03/08/16 @ 2:00 PM		Date Delivery Requested: ASAP	
1. Nelson Ford			4.		
2. Magic City Ford			5.		
3.			6.		
Quantity	Description	Unit Price	Amount		
	Sealed Bids will be received until 2:00 p.m. on Tuesday,				
	March 8, 2016, by the City Water Resources Dept.				
	to contract with a firm for the purchase of:				
1 each	New 2016, Ford F-150, Full Size, 1/2 Ton, Supercab, 2WD				
	XL Series, Pickup Truck, 5.0L V.8 Engine with 8' Long				
	Bed, Gas Engine, Trailer Tow Package Class IV Receiver,				
	Rearview Camera (dealer installed) as per the following				
	Specifications of Page 3.				
	The City prefers the Ford F series. The City has				
	standardized in Ford vehicles. The City currently owns				
	105 Ford Vehicles and maintains an inventory of Ford				
	parts, for faster service and less downtime.				
	Quote F.O.B. Martinsville, Va. Freight prepaid and				
	Allowed.				
	The City reserves the right to accept or reject any and all				
	bids, to waive any informalities, and to award this bid				
	as determined to be the most advantageous to the City				
	of Martinsville.				
Point of Shipment:		FOB: MARTINSVILLE, VA		Promised Delivery Date:	
		Frt Prepaid & Allowed			
Terms:	Quotation date:	Authorized Signature:			

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P O BOX 1112
Martinsville, Va. 24112-1112

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Proposals are subject to the City's Purchasing Manual and Virginia Public Procurement Act.

Issue Date:		Reply Not later Than:		Date Delivery Requested:	
1.		4.			
2.		5.			
3.		4.			
Quantity	Description	Unit Price	Amount		
	Sealed bids may be Hand Delivered, UPS, FedEx or				
	Mailed to the office of the Purchasing Manager, Karen				
	Mays, City of Martinsville Central Warehouse, 990				
	Fishel Street, Martinsville, Va. 24112-3248. Bids also				
	may be mailed to the City of Martinsville Purchasing				
	Department, P O Box 1112, Martinsville, Va. 24114-				
	1112				
	Place "2016 Ford Pickup Truck" and the bid opening				
	date in the lower left hand corner of the envelope.				
	Prices by email or fax are not acceptable.				
	A formal bid opening will be held at the office of Karen				
	Mays, Central Warehouse, 990 Fishel Street, in				
	Martinsville, Va. 24112.				
Point of Shipment:		FOB: MARTINSVILLE, VA		Promised Delivery Date:	
		Frt Prepaid & Allowed			
Terms:	Quotation date:		Authorized Signature:		

**MINIMUM SPECIFICATIONS FOR NEW SUPERCAB PICKUP TRUCK
FORD F-150 XL SERIES (2WD)**

2016 Ford F-150 Full Size Pickup Truck, 2WD, Super Cab, Straight side, Long Bed 8'

GVW: 6950 lbs. Minimum

Engine: Gas, V-8, 5.0L, 385 HP, 387 lb. ft. torque

Transmission: 6-Speed Automatic O/D with Transmission Oil Cooler

Rear Axle: 3.31 / Locking Rear Axle Heavy Duty Shock Absorbers

Safety: Rearview Camera (dealer installed/Daytime Running Lights) Required, without purchasing the power equipment group option.

Steering: Power Steering

Tires: Tires and Mounted Spare Tire, P245/70R17 BSW AS

Wheels: 17" steel Painted

Brake System: Power Brakes w/ 4-Wheel ABS

Fuel Tank: 23 Gallon

Towing: Trailer Tow Package Class IV Receiver, Aux Trans Oil Cooler, Front Stabilizer Bar.

Body: Double Wall Straight Side Body, Long Bed 8', Painted Rear Step Bumper, Right and Left Side View Mirrors

Color: White

Interior: Air Conditioning, AM/FM Radio, Black Vinyl Floor Covering Vinyl Seating for three, Windshield Wipers

Instrumentation: Factory installed gauges, switches, and dome light.



**CITY OF MARTINSVILLE
BID FORM**

**TO: CITY OF MARTINSVILLE
MARTINSVILLE, VIRGINIA**

The undersigned has carefully examined the Specifications and hereby declares to furnish the following item in the manner prescribed in the specifications, for the following price/s:

1 EA 2016 Ford, 1/2 Ton, F-150, Gas, 2WD SuperCab Pickup Truck, as described in the specifications.

\$ _____

Give Warranty Information _____

Please list any exceptions to these specifications.

For inquiries, please email Karen Mays at kmays@ci.martinsville.va.us I will return the answers by email. If necessary, an addendum will be sent to each bidder.

Quote a delivered price to the City of Martinsville. F.O.B. Martinsville, Va. Freight prepaid and allowed.

Include this page with any submittals.

Vendor Name

Mailing Address

By _____

Signature & Title

Date

Phone & Fax Numbers

Email Address

NEGOTIATION

In the event the bid from the lowest responsible bidder exceeds available funds, the City may negotiate with the apparent low bidder to obtain a contract price within available funds. The procedures for such negotiations shall be as follows:

- a. City, and apparent low bidder together will review the project and attempt to find mutually agreeable proposed changes that will effectively reduce the cost of the project.**
- b. Apparent low bidder will present reasonably documented and substantiated proposed deductions in project cost for each potential project change, which will allow City to evaluate each proposed deduction.**
- c. The parties will attempt to negotiate and sign a reasonable contract for the entire project, the price of which does not exceed available funds.**